



River Valley School
Sundre
403-638-3939



October 12, 2021

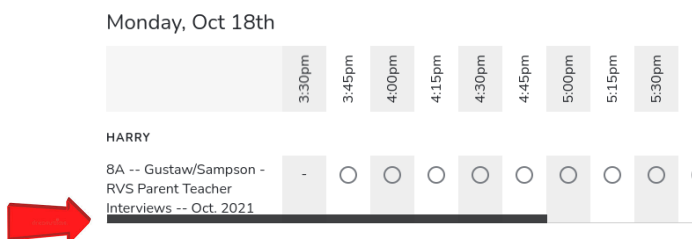
Good morning RVS families,

Teachers are looking forward to connecting with families this month through Parent Teacher Interviews (Oct 18, 19, 20). While Report Cards don't come out until early December, we find an early check in is very effective in building relationships between families and the school, and sets students up for success both academically and on a social/emotional level.

Unfortunately, interviews will not be held within the school but rather by phone or through a Google Meet. Pre-Kindergarten interviews will be set up directly through the teacher. For families with children in Kindergarten to grade 8, we are pleased to offer a new online way to book an interview through our school website. Please follow the steps below:

1. Go to <https://www.rivervalleysundre.ca/>
2. Click the "Bookings" tab along the top row.
3. Click the "Register Now" button next to "Parent Teacher Interviews -- Oct. 2021".
4. Fill in all of the fields (parent name, parent phone number, parent email, parent meeting preference (Google Meet or Phone Call), student #1 name -- if you have more than one child at RVS, you can click the "Add Another Student" button and add their name as well. Continue doing so for all of your RVS children. Then click the "Next" button.
5. Under "Select Class", choose "RVS Parent Teacher Interviews -- Oct. 2021". This will be the same for all children.
6. Under "Select Teacher", choose your child's class/teacher. Then click the "Next" button. You will do this for each of your children.
7. Choose the day/time that works for you. If you see a dash (-), that means that time slot has already been taken. Please choose a different time that has a circle. Then click the "Submit" button.

**** To see later times, hover the mouse over the black bar at the bottom of the day's schedule and then slide it to the right.**



8. Your booking is now complete! A confirmation email will be sent to you. From that email you can also view, change or cancel your booking.

****The booking system will remain open until 11:00 p.m. Thursday, Oct. 14th.****

We thank you for your patience as we navigate using this new system. If you have any questions, please call (403-638-3939) or email Brenda Green (bgreen@cesd73.ca). We look forward to connecting with you next week!

With warm regards,

Tanya Braybrook
Vice-Principal